

AMY WRIGHT



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Portfolio Samples



Hanover, Maryland

CERTIFICATIONS / MEMBERSHIPS

IATSE Local 480

OSHA 10
2020 - present

NCIDQ
2014 - present

SKILLS

Software

AutoCAD, SketchUp, Adobe
Photoshop & InDesign

Expertise

Set Design, Interior Design,
Project Management

Personality

Creative & Technical,
Detail-oriented, Proactive,
Ability to work
independently & with a team

EDUCATION

Architecture & Business

University of New Mexico
2009 - 2013

Bachelor of Science

East Carolina University
Interior Design, 2007

FILM EXPERIENCE

Set Designer, *Big Sky*, Albuquerque, NM, 2013

Using the Production Designer's sketches as a basis along with the script and my field measurements, I created drawings and perspectives in AutoCAD and SketchUp of the sets. I also assisted with breakdown sheets, props, set dressing, and sourcing various items for the sets.

Background Actor, *Spare Parts*, Albuquerque, NM, 2013

Background Actor, *The Guest*, Belen, NM, 2013

Background Actor, *Transcendence*, Albuquerque, NM, 2013

OTHER EXPERIENCE

AutoCAD & SketchUp Tutor, Wyzant, 2017 - 2020

While living in LA, I provided in-person tutoring services to design students and professionals. Click [here](#) for more information. I am in the process of moving this to online only.

Project & Design Management

Associate Project Manager, JLL, DC, 2/2020-present

Project Manager, CPM OneSource, Los Angeles, 3/2019-10/2019

Building Space Planner, OCM, Century City / LA, 2/2017-9/2018

Senior Associate, Aref & Associates, El Segundo, 4/2016-1/2017

With minimal supervision, I acted as an Owner's Representative, managing project budgets and schedules, creating space plans, and visiting job sites. Projects ranged from a 300,000 SF multi-phase retail renovation in downtown LA to a radiology refit in an Emergency Department during the pandemic. These positions required me to be highly organized and to lead and communicate clearly to multiple stakeholders.

Interior Design / Graphic Design

Designer, The Verve Partnership, Baltimore, 9/2014-9/2015

Freelance Designer, Albuquerque, 3/2011-8/2014

As a designer, I assisted with construction drawings, selection of FF&E, review of construction submittals & RFI's, and client branding strategies. Independently, I worked with a local startup on developing their website. This included creating page layouts, icons, and images in PhotoShop and coordinating with the programming team.