

JOSEPH DEAN MEAKEM

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3411 Tulane Drive, #002
Hyattsville, MD 20782

EXPERIENCE

Scorpion (CBS)

Season 3: Office PA, June-December 2016

Season 2: 3rd Assistant Accountant, then Office PA, June 2015-April 2016

Season 1: 3rd Assistant Accountant, April-May 2015

I Can Do That! (NBCUniversal)

Production Assistant, March-April 2015

Clifford (NBCUniversal)

Office Production Assistant (Research & Development), July-December 2014

The Amazing Race (CBS)

Production Assistant (day player), June 2014

Brown Bag Wine Tasting (Ora TV)

Production Assistant (day player), June 2014

Jurassic World (NBCUniversal)

Art Department Assistant (office day player), March 2014

Oblivion (NBCUniversal)

Art Department/Locations Assistant, June-July 2012

SKILLS

- Proficient in Final Cut Pro, video file formats, and camera operation.
- Knowledge of production accounting, including calculating extra vouchers, and filing procedures.
- Proficient in Microsoft Office, DAX, and PIX.
- Valid California driver's license and U.S. passport.

OTHER EXPERIENCE

Creative Intern at the Law Offices of Elsa Ramo in Beverly Hills, CA (April-August 2012)

- Read screenplays written by the firm's clients, some of which had films in festivals such as Cannes and Toronto.
- Wrote detailed coverage reports assessing each script's structure, grammar, and overall quality.
- Performed research on directors and producers for upcoming films.

EDUCATION

Northern Arizona University, Class of 2012 (Magna Cum Laude)
B.S. in Electronic Media and Film, Entertainment Emphasis
Minor in Geographic Science and Community Planning